



**ASSISTANCE FOR SKILLED ENVIRONMENTAL TEACHING (ASSET)
INTERIM MEETING**

25 June 2025

İZMIR, TURKEY

- 09:30 – 10:00** Welcome by the host institution
– Short introduction and objectives of the management meeting
- 10:00 – 11:00** Evaluation of results from C1 – Teacher Training in Romania
Evaluation of results from C2 – Student Forest Camp in Romania
– Exchange of feedback, impact highlights, and reporting consistency
- 11:00 – 11:30** Coffee Break
- 11:30 – 12:45** Review of E1–E7 Activities
– Local events summary from each partner
– Visibility materials and dissemination overview
– Clarification on final uploads and evidence
- 12:45 – 14:00** Lunch
- 14:00 – 15:30** Planning Session for the Final Conference (E8)
– Final agenda and roles
– Confirmation of speakers, moderation, guest list, press visibility
– Materials to be prepared: printed brochures, certificates, signage
- 15:30 – 16:00** Coffee Break
- 16:00 – 17:30** Administrative and Financial Reporting
– Overview of budget use and justification
– Required documents: timesheets, joint declarations, invoices
– Timeline and responsibilities for final reporting to National Agency

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